

**Indiana University South Bend Libraries
Donor Agreement Form**

Donor Information (please print)

Date _____

___Mr. ___Ms. ___Mrs. ___Miss ___Dr.

Name _____

Address _____

Telephone _____ Email _____

Donated items (check all that apply)

I am providing a list of donated items _____

Paperbacks ___ Hardcover ___ DVDS/CDs ___ Scores ___ Graphic Novels ___ Other ___

Note: IU South Bend Libraries does not accept print periodicals (journals or magazines), cassette tapes, computer software, VHS tapes, or materials in poor condition.

By law, Indiana University South Bend Libraries cannot provide an appraisal for the gift's value. Any required appraisal is the responsibility of the donor and must be done prior to the donation. A detailed reconstruction of the contents of a gift cannot be provided afterward.

I _____ (signature), hereby deed this gift of library materials to the Indiana University South Bend Libraries, made on _____ (date). I acknowledge that these materials become the property of the IU South Bend Libraries and that I transfer to the IU South Bend Libraries all interest in these materials.

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