Guide to Indiana University South Bend Library Collection

Repository:
Indiana University South Bend Archives
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Creator: Indiana University South Bend
Title: Indiana University South Bend Library Collection
Extent:

Abstract:
This collection contains materials that pertain to Indiana University South Bend’s Franklin D. Schurz Library. The Collection holds records from the Library’s establishment in its first building in IU South Bend’s Northside Hall in the 1960s to its present location in the Schurz Library building on the campus. The collection contains materials about the establishment of the Library, including becoming a government depository in 1965 and the establishment of the present Schurz Library building. The collection holds other assorted materials, including those relating to events held at the Library: photographs, communications, building the various collections through the years, etc. This collection also contains materials pertaining to the Learning Resource Commons and the Education Resource Commons. Collection arranged in no particular order please see box listing below for box contents.

Scope and Content:
The IU South Bend Schurz Library Collection contains materials from the Library’s beginning in Northside Hall to its move into its own stand alone, purpose-built building in 1989. The Collection’s holdings begin in 1965 with the documentation showing that the Library was from that point on a governmental depository. Included in the Collection are building inspection certificates for 1983 to 2000. The Collection contains materials pertaining to the Library’s book and periodical holdings list for 1985. A large portion of material is dedicated to the process of the Library’s move from Northside Hall into the new Library building through the late 1980s. Included in the material pertaining to the Library’s move is all the fundraising documentation for the construction of the library, including documentation of the donations. Also included are press releases related to the Schurz Library’s opening in 1989.

The Collection has many photographs of Schurz Library events, as well as flyers and invitations pertaining to many of the events. Events documented range from the 1990s to the present and include One Book One Campus Lectures, the Library Speaker Series, and the Library Prize for Undergraduate Research.

The Schurz Library Collection also contains press releases and invitations for the dedication of the Hammes Information Commons in 2007 and the press releases and invitations for the dedication of the Media Commons in 2009.

In Addition: The Collection also contains hanging files which can be found on the second floor of the Schurz Library in the Archives Special Collections Room #204A. These files detail the administrative and technological operations of the Library-largely from the 1980s and 1990s.
Note – there are additional materials in electronic format that can be accessed by researchers by contacting the Archivist.

**Administrative Information:**

**Access Restrictions:**
This collection is open for research. Advanced notice is required.

**Usage Restrictions:**
Copyright interests for this collection have been transferred to the Trustees of Indiana University. For more information, contact the Indiana University South Bend Archivist.

**Preferred Citation:**
IU South Bend Library Collection, Indiana University South Bend Archives.

**Processing Information:**
Processed by Heidi Armstrong-Ingram, Student Intern, 2011.

**Box 1 of 8**

Folder
2/1: Interdepartmental Communication: Change in Committee Meeting Time, 1975.
8/1: Memorial and Recognition Opportunities at the IUSB Schurz Library, 1986.
11/1: Correspondence Announcing the Move into the New IUSB Schurz Library, 1988.
12/1: Correspondence Pertaining to the Donations Made to the Construction Fund for the Schurz Library, Construction. Correspondence Pertaining to the Building of the Schurz Library, 1988, 1990.
15/1: Interdepartmental Correspondence: Grant Opportunities, 1990.
16/1: Interdepartmental Correspondence: Resignation and Faculty Reports, 1991.
18/1: Interdepartmental Correspondence: Computer Lab for Students, 1991.
19/1: Interdepartmental Correspondence: Campus Plan and Affirmative Action Goals, 1992.
21/1: Interdepartmental Correspondence: Section Enrollment Distribution, 1995.
22/1: Circulation Newsletters, 1995.
23/1: Interdepartmental Correspondence: Library Committee Meeting, 1995.
24/1: Interdepartmental Correspondence: Library Positions and Library Committee’s, 1996.
27/1: Interdepartmental Correspondence: Announcement of new Director of Library Services, Staff Meetings, United Way Campaign and Strategic Planning, 1999.
28/1: Letter to Dean Russo from IU Basketball Coach Bob Knight, 1999.
29/1: Interdepartmental Correspondence: Strategic Planning and Communication norms, 2000.
30/1: Interdepartmental Correspondence: Library Helpline, IHC Grant and Alumni Trustee Election, 2000.
31/1: Interdepartmental Correspondence: IU Board of Trustees Election, 2002.
32/1: Library Correspondence: Accreditation of Campus and Library, 2003.
33/1: Interdepartmental Correspondence: Library Outreach, 2004.
34/1: Interdepartmental Correspondence: Friends of the Library, 2005.
35/1: Interdepartmental Correspondence: Hourly Allocations, 2006.
36/1: Interdepartmental Correspondence: Hourly Allocations, Hammes Information Commons, 2007.
37/1: Interdepartmental Correspondence: Hourly Budget, 2008.
38/1: Interdepartmental Correspondence: Anniversary Celebration, 2010.
39/1: General Staff Meeting Minutes, 1978.
41/1: Library Staff Meeting Minutes, 1996.
42/1: Library Staff Meeting Minutes, 1997.
44/1: Affairs Committee Meeting Minutes, 1999.
45/1: Affairs Committee Meeting Minutes, 2000, Focus Group Meeting Minutes 2000.
46/1: Affairs Committee Meeting Minutes, 2001, Full Staff Meeting Minutes 2001.
47/1: Affairs Committee Meeting Minutes, 2002.
48/1: Committee Meeting Minutes, 2003.
50/1: Committee Meeting Minutes, 2005, Staff Meeting Minutes, 2005.
51/1: Committee Meeting Minutes, 2006, Staff Meeting Minutes, 2006
52/1: Affairs Committee Meeting Minutes 2007, Staff Meeting Minutes, 2007.
53/1: Staff Meeting Minutes, 2008. Library IT Committee Meeting Minutes, 2008.
54/1: Staff Meeting Minutes, 2010.
57/1: Kresge Foundation, 1986.
58/1: Kresge Foundation, 1986.
59/1: Faculty Annual Reports, 1964-1965.
60/1: Faculty Annual Reports, 1965-1966.
64/1: Proposal to Turn Library Instruction Classroom to a Library Instruction Laboratory, 1996.
69/1: Library Continuity and Change Program April, 2003.
71/1: Bulletin Board: Instructional Media Services will know be Checking out Digital Equipment to Students, 2006.
72/1: Library Speaker Series, 2008.
74/1: Flyers Pertaining to One Book One Campus Events, 2009.
75/1: Invitations to the Dedication of the Doren Dwyer Hammes Media Commons and Café.
76/1: Library Prize: Joseph Reimers, 2009.
77/1: Undergraduate Prize for Research Public Relations Poster, 2009.
78/1: There was no Undergraduate Research Prize for 2010.

Box 2 of 8

Folders
9/2: Random Library Keepsakes: Key Chain Wallet and Magnet circa, 1980s.
13/2: South Bend Tribune Newspaper Article, 1982.
19/2: Library Newsletter, 2002.
21/2: Library Newsletter, 2005.
24/2: Media Service’s and IT Newsletters, 2008.
30/2: Guide to Schurz Library Dates Unknown.
31/2: Flyers for Schurz Library Events: Book Sale, Halley’s Comet Date unknown.
35/2: Flyers for Schurz Library Event: Speaker Series, Book sale, Russian Artist Lecture Date Unknown.
40/2: Photos of Miscellaneous Schurz Library Events, 1999.
42/2: South Bend Tribune News Articles, 2000.
57/2: Flyers for Schurz Library Events: One Book One Campus, 2005.
59/2: Invitation to Schurz Library Book Donor Reception and Rare Book Collection, 2006.
60/2: Schurz Library Speaker Series Flyers, 2007.
64/2: Schurz Library Prize Maria Nokis, 2007
72/2: Bulletin IUSB Campus Theme Flyer, 2008.
75/2: IUSB Bulletins, 2011.
76/2: Schurz Library Event Flyer: Library Prize Winner Sara Lowe, 2011.
78/2: Schurz Library Bag and Water Bottle, no Date.

**Box 3 of 8**

4 Binders Pertaining to the Library’s Donated Maasai Collection.

**Box 4 of 8**

Schurz Library Dedication Plaques, 1989.
Photos of Schurz Library Dedication, 1989.

**Box 5 of 8**

Miscellaneous Photos and Slides of Schurz Library Events and Staff, no date.
Miscellaneous Plaques, no date.

**Box 6 of 8**

Schurz Library Newsletters, 1997 to 2011.

**Box 7 of 8**


**Box 8 of 8**
