Inventory of Division of Labor Studies of Indiana University South Bend

- **Box #1**: Minutes for the United Steelworkers of America (USWA) (April 1987 to December 1991). Papers that look like meeting notes, maybe bi-laws. Newspaper clippings and letters for Bayer Corporation, Memorandum of Agreement between Bayer and USWA. The Local Union number for the USWA was 12273, and they were in District 7. *(Box dates: 1987 – 1991.)*


- **Box #3**: IU Meeting minutes, files and complaints for Trade Union of Women, Leadership training for women (January 1978); Jobs and Unions Resource Manuals, Handbooks (November 1985); Communications Workers of America (CWA) 4900 Arbitration outlines, CWA 4900 Collective Bargaining Agreement language and TRANS, also EXPEDITED, Arbitration III video sheets (November 1977 - ???); Division of Labor Studies (DLS) minutes 1983 – 1987; United Food and Commercial Workers (UFCW) Local #37 Grievance documents; USWA District 30 Grievance/Arbitration Binder; USWA Arbitration Manual, USWA Arbitration Manual II and Transparencies, USWA Intermediate Arbitration (June 1999); Fort Wayne Education Workshop (July/August 1995); Grievance Arbitration Resource Notebook; DLS Meetings (July 1995 – June 1996); DLS Meetings/Minutes (July 1994 – June 1995); DLS Meetings (July 1993 – June 1994); IUSB Faculty Handbooks, Guides, Promotion and Tenure. *(Box dates: 1977 – 2001.)*


- **Box #5**: Minutes for the United Mine Workers of America (UMA) (January 1945 to August 1947; November 1954 to January 1960; February 1960 to January 1964; September 1947 to June 1950; June 1950 to October 1954); minutes for the USWA (January 1978 to April 1982; May 1982 to March 1987; March 1968 to December 1972; January 1973 to October 1977); minutes for Stewards Council Meeting (March 1949 to April 1954); minutes for IU Trustees (September 2002 to November 2003). Also included are personal letters from the UMA and to the UMA dating back to September 27, 1941. Bayer Annual Report, USWA Strike and Defense
Fund Rules, Merger Agreement between USWA and the International Union of District 50, UMA merger agreement with Bayer, Team Based Manufacturing process for USWA (negotiations, grievance resolutions, and overtime issues), Two Centennial History Books for Miles (1884 to 1984), Bayer newspaper clippings and e-mails. The Local Union number for the UMA was 12273, and they were in District 50. 
*Box dates: 1941 – 1984.*

- **Box #6:** Collective Bargaining Reports (CBRs). They are booklets that contain information over: health benefits, new promotion, grievance, overtime issues, and contract and case developments. The CBR booklets date from November 1987 – November 1995. American Postal Workers Union (APWU) owns the CBRs. 

- **Box #7:** UNIROYAL BINDERS: Distribution and December 1951; UNIROYAL salaried benefit program guide (November 1978 – January 1979); Benefits and Awards; Grievance Committee minutes (1952 – 1956). 
*Box dates: 1945 – 1984.*

- **Box #8:** USWA, UNIROYAL, and other Local Unions – newspaper clippings and letters. 
*Box dates: 1996 to 200_?._*

- **Box #9:** UNIROYAL documents containing meeting minutes, safety manuals, grievance, meeting notes, Plastic Products division papers, Master Job agreement papers, cafeterias installation information, and etc. Dates vary starting from 1960 – 1990. Union was United Rubber, Cork, Linoleum, and Plastic Workers of America (URW). 
*Box dates: 1960 – 1990.*


- **Box #11:** Torrington/Ingersoll-Rand (I-R) Research: Sub Fund #2, South Bend Plant closedown, United States District court and lawyer legal papers; law firm cases; I-R pictures; Torrington Company merger essay; Grievance pocket guide; Matuszak notes notebook; I-R Discrimination lawsuit; Grievance meeting notebook (May 1980 – November 1982); Torrington shutdown report (January 1989) [Manila Envelope]; UAW Local 133 folder; National Bearing Council - October 1987; Balbo Banks
Meetings notebook (November 1982 – June 1983); Cell Manufacturing Notes; I-R Molders Presentation (August 1987); Cell discrimination notes; Torrington Plant Closure papers; Plant Closing Documents/Assignments (April 1980 – August 1981); Legal documentation for Plant Closure (May 1980 – October 1982); Plant Closing Research paper (September 1985); Court case files (March 1985); UAW National Council minutes (April 1971); 1983 – 1984 NC Manufacturing Firm Directory, 1989 Automotive Report; Random Newspaper clippings, notes, and files (addressed Matuszak envelope); International Union of Electronic, Electric, Salaried, Machine, and Furniture (IUE) Local 313 facilities chart (February 1988 – March 1987); 3rd draft I-R facilities (August 1984); UAW National Council Attendance List [Box 11B: 1993 letter; I-R Charts (May 1985); Torrington Company Age Discrimination Case Documents];[Box 11A: Bag of Labor Agreement Handbooks; I-R Operations Book; UAW Local 590 papers; Dresser Industries Trip Handout; Important Torrington/I-R Case papers; Torrington Case Newspaper Photos; Torrington Chart papers (January 1985); Biddick envelope; I-R packet; Torrington Newspaper Article; UAW Local 590 Occupational Safety and Health Administration (OSHA) charge; Torrington/I-R plant closure folders; Wall Street Journal letter (March 1987); Torrington topic interview document (June 1982); Quarterly meeting minutes (January 1979 – August 1981]).


• **Box #12**: Torrington Company – case studies, improvement plans, overheads, closing plans, newspaper articles, interviews, speeches, task force documents.
  (Box dates: 1985 – 200_.)


• **Box #14**: UNIROYAL BINDERS: Health Support Programs (February and August 1979); 1983 Salaried Benefits program; Retirement Savings plan; Outplacement counseling; Grievance Committee meetings (1959 – 1961, 1974 – 1979, 1980 – 1985); Healthcare Bonus programs; Division Policy Manual; Grievance Committee Meeting (1957 – 1958); 1979 Master Proposals; Group IRA (February 1982).
  (Box dates: 1957 – 1985.)
• **Box #15**: Committee for the Advancement of Labor and Management Relations (CALMR). Documents range from news, memos, board meetings, to management seminars and meeting minutes. *(Box dates: 1988 – 1996.)*

**IBEW** (no dates); Agreement between Miles Laboratories, Incorporated (March 1980); Memorandum of Agreement for Miles Laboratories, Incorporated (March 1986); UAWS/AM General Ratification Meeting (August 1985); Draft Agreement for SB Federation of Musicians #278 and American Federation of Musicians: **USWA** 1971 Negotiations; Sibley Machine and Foundry Corporation Union Contract (April 1987 to March 1989); Press Parts Incorporated Employee Handbook (January 1994); UNIROYAL Adhesives and Sealants Restructuring Plan (December 1995); Newspaper clippings and letters to Congress for UNIROYAL Corporation; **USWA** 65/UNIROYAL 1996 Campaign Advertisements. Labor Reporters Correspondence Lists; **USWA** news releases; United Steelworkers America Employee Evaluations; **URW** Employee Evaluations; **USWA** #65 Rally Sign-in sheets. Box also includes booklet *The History of Teamsters Local 364, 1933-1989, South Bend, Indiana*. Cataloged in the IU South Bend Library catalog with the call number HD6519.S722 T43 1990. Note: There is a circulating copy of this in the Library's stacks.

*(Box dates: 1946 – 1999.)*


*(Box dates: 1984 – 1998.)*

- **Box #18:** Labor Studies documents containing tapes which are audio and video over interviews. Interviewees are: Steve Benson, John Hite, Lance Howard, Tom Leggett, Stephanie Redding, Gary Martin, Ron Michaels, and John Goodson. **IBEW** Local Union 153 documents dating from 1970 – 2000. Interviews date from 1990 – 2000.

*(Box dates: 1970 – 2000.)*

- **Box #19:** STRUGGLE TO SAVE LABOR STUDIES: **DLS** minutes and reports (1989 – 1990); Pertinent Excerpts and Memo (June 1991); SCS Review Comment Letter (September 1992 – October 1992); Knauss notes (October 1991); 2nd draft summary (October 1991); More Pertinent excerpts and remarks (June 1991); Cohen remarks (October 1991, November 1991); Lantz remarks (November 1991); Transparencies (June 1991 – November 1991); Cohen memo and response (October 1991); Statewide Advisory Committee (SWAC) meeting agenda (October 1991 – November 1991); Lamon memo and response (January 1992); South Bend Area Labor Education Advisory Committee (SBALEAC) transparencies (November 1991); IU **DLS** documents (February 1981 –

- **Box #20:** Indiana University of Bloomington Calendars from 1989 – 1991. Chamber of Commerce of St. Joseph County documents dating from 1982 – 1998. Most of the Chamber of commerce papers are over meeting minutes and notes. (Box dates: 1982 – 1998.)


(Box dates: 1970 – 1994.)

• **Box #23 – Struggle to Save Labor Studies**: Efforts to undermine Labor Studies and prevent the replacement of Keith Knauss during his 7/1/99 to 6/30/00 sabbatical leave; 50th DLS Anniversary speech by Keith Knauss (on 11/15/96); DLS Meeting Minutes (July 1996 to April 1999) and staff agendas (August 200 to December 2000); Statewide Advisory Committee on Labor Education and Research (SWACLER) meeting materials for November 17, 2000 meeting in Indianapolis; Materials regarding the promotion of Dr. Ruth Needleman; Course Requirements for a Master's Degree in Adult Education and other materials from the School of Labor and Adult Education (letters, e-mails) and Keith Knauss' proposal; DLS faculty and professional staff suggestions for the SCS (School of Continuing Studies) proposed Faculty Governance structure; IUSB Mission statement , IUSB campus Directions (3/14/97), DLS-IUSB Relationship; e-mails about the replacement of Keith Knauss; meeting materials for IU DLS; Support letter of DLS from legislators (2/22/99); Newspaper clipping of Indiana Senate (Jan. 3, 1999); Memos from Gerald L. Bepko in support of the DLS (March 31, 1999; May 22, 1998; October 16, 1998; December 9, 1998); letter from Craig Fry supporting DLS; letters from USWA supporting DLS; letter from Michiana Area Labor Education Advisory Committee (MALEAC) supporting DLS (February 8, 1999); letter from Ronald Michaelis supporting DLS (January 18, 1999); “The Best in Lifelong Learning a Vision for Restructuring the School of Continuing Studies” (December 15, 1997); DLS Budget (1998); letter from Indiana Labor Management Council about loss of funds (March 15, 1999); Labor Representatives letter to President Myles Brand – R. Tiny Adams, Craig Fry, Dan Stevenson, Duane Cheney, Tom Kromkowski, Russ Stilwell, Mike Dvorak, Rom Liggett, Linda Lawson, Ron Herrell, Robert Kuzman, and Mae Dickinson – written on February 22, 1999; Letter from Richard
Erikson in support of a replacement for Knauss (February 19, 1999); Letter to Gerald Bepko from DLS (December 11, 1998); “Women’s Ways of Mentoring” circulated September 4, 1998; personal letters in support of DLS; more support letters and responses; secret ballots about the DLS Director to be returned by January 16, 1998; personal letters and e-mails; materials dealing with the Faculty “Conversation on Race II” (November 20, 1998); “Statement of Clear’s Policy on Joint Labor Management Training,” received January 4, 1994 at IUSB from University of Alabama at Birmingham.

(Box dates: 1997 – 2000.)


(Box dates: 1987 – 1998.)

- **Box #25**: STRUGGLE TO SAVE LABOR STUDIES <1 of 4>: Promotion and Tenure Review Appointments/Guidelines (March – June 1996); Clearing the Vision/Statewide Advisory Committee Labor Education Review (SWACLER) folder (October 1991, September 1997 – February 1998); Tenured Faculty actions (September 1997); The Draft Documents (November 1997 – July 1998); Monday SCS files (August 1996, January 1998 – August 1998); Labor Studies (LS) Power and IUSB memos (November 1992, February 1993); Recommendations (August 1998); Faculty debriefing (August 1998); 1998 Duming Interview folder; President Braud strategy meetings (November 1997 – November 1998); Poster meeting minutes (September 1998); Faculty meeting (August 1998); IUPUI brochure (1997); Bepko meetings (December 1991 and May 1998); DLS staff meeting minutes (August 1996 – August 1998).

(Box dates: 1991 – 1998.)


- **Box #28**: LABOR STUDIES AND UNION: IUSB External Degree Committee (1976 – 1981); IUSB Bulletins (1976 – 1977, 1977 – 1978, 1978 – 1979, 1979 – 1980, 1980 – 1982); United Auto Workers 1172 Gain-Sharing (Fall/December 1995); Basic Union Rights (October – November 1995); Public Sector Training (October – November 1995); Effective Union Leadership (September – October 1995, November – December 1995); Sheet Metal Workers’ Local 459 orientation (August 1995); Northeast District of Carpenters (July 1995); Fort Wayne Education Association (FWEA) Building representative training (July – August 1995); USWA legal rights (June 1995); USWA arbitration handouts (August 1995); “Using IUSB Computer Account” (March 1995); Union Rights under the National Labor Relations Act (NLRA) (April and May 1995); United Papermakers International Union Local 7809 steward training (February 1995); North American Free Trade Agreement (NAFTA) presentation (October 1994); Triennial conference of Northern Indiana Labor Advisory Committee (October 1994); Occupational Health and Safety (October – November 1994); UBCJA, Organizing and the Law (September 1994); Aluminum, Brick, and Glassworkers International Union 184 Grievance Representation (August 1994); Life after NAFTA (October 1994); UBCJA, Evaluating/Improving Workforce Training (November 1994); Labor History Film and Stories [CANCELLED] (October – November 1994); Word
processing for Unionists [CANCELLED] (March 1994); Intro. to Microcomputers for Unionists [CANCELLED] (January – March 1994); UBCJA Conflict Resolution Update (June 1994); 1994 Recognition Dinner (May 1994); Issues in Workplace (March – April 1994); Effective Union Leadership (March – April 1994); Intro. to Workplace Discrimination (February – March 1994); WordPerfect for Unionists (October – November 1994); UBCJA, Small Group Discussion Leadership (May 1994); Unions and the Working Poor (May 1994); L255 Unions in State and Local Government (August – December 1995); Contemporary Labor Problems (Fall 1995); L220 Grievance Representation (Fall 1995); L390 Workplace Drug Test (October 1995); Directed Labor Studies; American Labor History (January – May 1995); Portfolio Development Workshop (January – April 1995); Occupational Health and Safety (January – May 1995); Labor Studies Internship (Spring 1995); Directed Labor Study (Spring 1995); Topics: Sexual Harassment (October 1994); Survey of Union and Collective Bargaining (August – December 1994); Labor and the Economy (September – December 1994); Unions and Competitiveness (September – December 1994); Directed Labor Study (Fall 1994); Labor and the Political Systems (January – May 1994); Union Leadership (January – May 1994); Topics: Labor and Politics (January – May 1994); Directed Labor Study (Spring 1994); Michael J. Lawrence, part-time instructor; Sharon E. Chmielewki, part-time instructor; Chuck Craypo, part-time instructor; Michael Donoho, part-time instructor; Charles Ellinger. DLS 40th Anniversary folder (May 1973 – November 1986); Reports/Summaries 1965 – 1970; SBALEAC/Press Package for June 20, 1986; UEP Promo Originals and Ideas 1978-1985; Credit Program Administration 1992 – 1996; SBALEAC Advisory Committee 1985 – 1994; Turner, Murphy, Brickner Retirement and Deaths folder; Faculty Welfare Committee (April 1997 – May 1998); Labor Studies Strategic Planning (November 1992 – November 1997); Labor Students Association (1978 – 1996).

(Box dates: 1976 – 1997.)

  (Bag dates: 1981 to 2001.)

- **Box #30**: “Sit-down ’36” by Miles W. Coiner (1982), 2 copies. “The Trade Unions in WWII.” “It sounded Legendary.” Reading for Session 2 of Labor History/ULP (no date) – “[The History Scam” (October 1979); “Did you know?” (3 copies); “Labor from the Revolution to the Civil War” (June 1976); “The Mollie Maguires: America’s First Legal Mass Lynching
Revisited”; “Charles Litchman – ‘Machines of Almost Superhuman Ingenuity’”; “American labor, 1865 – 1902: the early industrial era” (July 1976); “Ceremony for Chartering a New Assembly of the Knights of Labor”; “Feminists help working women bridge class lines”. Reading for Session 3 of Labor History/ULP (Oct. 15, 1985) – [Labor’s Bill of Grievances” from Labor and American Politics (1978); “out of the Sweat Shop – A Union” from American Federation of Labor and Congress of Industrial Organizations (AFL-CIO) American Federationist (June 1977); “The Rise and Fall of Electoral Politics in the 1900s” from Labor History (October 1980); “The Record Year of 1919” from Labor’s Search for More (1937); “Unions and Welfare Capitalism”; “They Couldn’t Spare a Dime.”] Reading for Session 4 of Labor History/ULP (no date) – ["Bread and Roses" (1912); “Political Dirty Tricks; 1912 Style” from The Old Courthouse News (Fall 1979); “Strike Statistics for the US, 1881-1910” from Labor Problems in American Industry (1941); “Labor Union Membership, by Industry: 1897 to 1934” from Historical Statistics of the United States Colonial Times to 1957.] Reading for Session 5 of Labor History/ULP (October 22, 1985; typed list of articles); Reading for Session 6 of Labor History/ULP (October 29, 1985); Reading for Session 7 of Labor History/ULP (November 5, 1985); Reading for Session 7 of Labor History/ULP (November 16, 1983); Reading for Session 8 of Labor History/ULP (November 30, 1983); Reading for Sessions 9 and 10 of Labor History/ULP (no dates) – some articles missing: “Labor’s Battle with itself”; “Kempton Hits Decline of Labor Activism”; “Labor and Social Progress”; “Female Rights Spell Trouble for Bosses”; “Picnics, Parades, Protests Mark Labor Day”; and Labor Embarks on New Era of Activism.” “Right to Work” (no date). Readings for Session 9 and 10 (list is typed) – some articles missing: “A Union at J.P. Stevens,” “Peddling the ‘Union Free’ Guarantee,” “Taking Care of Business,” and “Labor Applauds.” Readings for Session 2 of 8, Labor Issues: Past, Present, and Future; newspaper clippings; Readings for Session 3 of 8 (2 copies); Readings for Session 4 of 8 (2 copies); Readings for Session 5 of 8 (2 copies); “The Hazards of Rating Workplace Safety (2 copies); Readings for Session 6 of 8 (2 copies); Readings for Session 7 of 8 (2 copies); Readings for Session 8 of 8 (2 copies) – class notes with each reading packet. Class notes for: Session 1 of 16 (January 15, 1991); Session 2 of 16 (January 22, 1991); Session 3 (January 29, 1991); Session 4 (February 5, 1991); Session 5 (February 12, 1991); Session 6 (February 19, 1991); Session 7 (February 26, 1991); Session 8 (March 12, 1991); Session 9 (March 19, 1991); Session 10 (March 26, 1991); Session 11 (April 2, 1991); Session 12 (April 9, 1991); Session 13 (April 16, 1991); Session 14 (April 23, 1991); Session 15 (April 30, 1991). L101 American Labor History, Section E392 Course Descriptions; Course materials for L101 American Labor History (Spring 1991) – ["Profiles, Getting Things Done" from The New Yorker (December 10, 1990); “Labor Goes Global: I” from Labor Today (no date); Final Exam for L101, America Labor History Spring Semester 1991;
“George Meany: Labor’s Organization Man” (no date); “The Eisenhower Years” (no date); “Wearing the Union Label: The American Scene” from Penny Saver (March 1991); “Phillip Murray and the Subordination of the Industrial Unions to the US Government” (no date); “The Trade Unions in WWII” (no date); “Walter Reuther and the Rise of Labor-Liberalism” (no date); Readings for Session 11 of Local Labor History; “John L. Lewis and the Triumph of Mass-Production Unionism (no date)]. American Labor History – course requirements, outlines, assignments, exams. Course materials for L101 Fall 1992 – class notes, lesson plans, assignments.

(Box dates: 1983 – 1991.)


(Box dates: 1974 – 1992.)

- **Box #32**: DLS – COURSE FILES 1988 – 1991: ULP/UEP Course Files 1972 – 1988; **UBCJA**, Developing and Organizing Curriculum (December 1993); “Not This” NAFTA Presentation (November 1993); Intro. to Microcomputers for Unionists (November 1993); Applications and Case Studies of Labor Relations (November 1993); Advanced Grievance Handling (November – December 1993); Workplace Sexual Harassment (October – November 1993); Intro. to Labor Relations Law (September – October 1993); Effective Grievance Representation (September – October 1993); **UBCJA** Strategic Planning (August 1993); Effective Union Leadership (March – April 1993); **UBCJA**, COMET Teaching Evaluation (June 1993); Ironworkers Local 395 Basic Grievance Representation (May 1993); Students Association (LSA) Spring Presentation (May 1993); Community Leadership Development Program (March – April 1993); Database Applications for Unionists (January – February 1993); Spreadsheet Apps. for Unionists (March – April 1993); Preparing for Grievance Arbitration (March – April 1993); LSA Presentation (December 1992); **USWA** District 3 Arbitration School (October 1992); Intro. to Microcomputers for Unionists (September – October 1992); Advanced Contract Negotiations [CANCELLED] (November – December 1992); Conducting Good Discussions and Union meetings [CANCELLED] (October – December 1992); Preparing for Contract Negotiations [CANCELLED] (September – November 1992); Unionists Speak Up [CANCELLED] (September – October 1992); **APWU** Programming 1991 – 1992; **USWA** District 3 Grievance Arbitration (June 1992); **USWA** District 30 (May – June 1992); The President Election (December 1992); UCBJA
Teaching Techniques (December 1992); Word processing for Unionists (November - December 1992); UBCJA Member Orientation Evaluation (October 1992); UAW Local 428 Basic Grievance and Arbitration Preparation (August 1992); Race, Work, and Politics (September 1992); ABGWU, Basic Grievance Representation (March 1992); Database Applications for Unionists (January – February 1992); Applications and Case Studies of Employment Discrimination (April – June 1992); The New Industrial Relations: Designing Employee Involvement for Union Empowerment (March – April 1992); Spreadsheet Applications for Unionists (March – April 1992); Intro. to Discrimination Laws (February – March 1992); UBCJA Conflict and Problem Solving Methods (February – March 1992); USWA District 30 Fighting Sexual Harassment (December 1992); Workers Teaching Workers (June 1992); IUE Leadership Education (November – December 1991); Advanced Grievance Handling (October – December 1991); Labor Relations Law Today (September – November 1991); Developing an Education Strategy (May 1991); Building Union Power – Community Alliances Conference (October 1991) [CANCELLED]; Effective Grievance Representation [CANCELLED] (September – October 1991); Palace Cars and Paradise: The Pullman Story (October 1991); Union Responses to the Use of Permanent Strike Replacements, Graphic Communications International Union (GCIU) (July 1991); Advanced Grievance Representation Rights and Responsibilities Conference – UFCW Local 37 (May 1991); Conflict Resolution Methods Conference (August 1991); Developing an Education Strategy II (July 1991); USWA District 30 (June 1991); Effective Union Leadership (March – April 1991); Strategies for Savings Job Conference [CANCELLED] (May 1991); USWA District 30 – Arbitration Preparation and Presentation Conference (March 1991); Unions in the USSR (March 1991); Database for Unionists (March – April 1991); Basic Grievance Representation (April 1991); Word processing for Unionists (January – March 1991); Workplace Discrimination Laws Today (March – April 1991); Advanced Contract Negotiations [CANCELLED] (March – April 1991); Labor Relations Law Today (September – November 1990); General Construction Safety and Health [CANCELLED] (January 1990); IAM DL103 1991; Eugene v. Debs Presentation (October 1990); The New Industrial Relations (September – November 1990); Preparing for Contract Negotiations (September – November 1990); Intro. to Microcomputers for Unionists (November 1990); Know How to Handle Your Employer (May 1990); Bargaining Trends for the ’90s (September 1990); Reception (July 1990); How to Conduct Good Discussions (March – April 1990); Word processing for Unionists (January – March 1990); Steward’s Training (March 1990); Basic Steward’s Training (March 1990); Improving Communications Skills to Build the Union (May 1990); Preparing for Contract Negotiations (February 1990); Database for Unionists (March – April 1990); Advanced Grievance Handling [CANCELLED] (March – April 1990); Effective Union Leadership [CANCELLED] (March – April 1990); Preparing for Contract
Negotiations (July – September 1989); Effective Grievance Representation (September – November 1989); Intro. Microcomputers for Unionists (September – November 1989); Labor Issues: Past, Present, and Future (September – November 1989); How to Conduct Good Discussions and Meetings [CANCELLED] (September – November 1989); The Karen Silkwood Case (October 1989); Worker’s Health, Worker’s Safety (October 1989); IAM DL103 Preparing for Contract Negotiations (January – November 1989); Workplace Discrimination Laws Today (March – April 1989); Advanced Contract Negotiations (March – April 1989); Intro. to Microcomputers for Unionists (March – April 1989); How to Get on Your Feet and Speak Up (March – April 1989); Northern Indiana Advisory Committee Triennial Conference (October 1988); Preparing for Contract Negotiations (September – November 1988); Intro. to Microcomputers for Unionists (September – November 1988); Labor Relations Law Today (September – November 1988); Labor Issues: Past, Present, and the Future (September – November 1988); Holding Effective Union Meetings (August 1988); Steward Training for IBEW 1109 (September 1988); Steward Training Conference/CWA 900 (November 1988); IAM DL103 Stewards Course (January – November 1988); Spreadsheet Applications for Unionists (March – April 1988); Advanced Grievance Handling (March – May 1988); Effective Union Leadership (March – May 1988); Workplace Discrimination Laws Today (March – May 1988); Intro. to Microcomputers for Unionists (March 1988) [CANCELLED]; Collective Bargaining Today Conference (May 21, 1988); IBEW 1109 Negotiations Preparation (January 1988); Orientation Meetings (March and June); Credit Course Files: Course Files Years 1974 – 1987; Basic Union Rep. Rights under the NLRA (Spring 1995); UBCJA: Improving the New Member Orientation Program (Fall 1994); Intro. to Workplace Discrimination (Spring 1994); L103 Contemporary Labor Problems (Fall 1995); L205 Contemporary Labor Problems (September – December 1993); L310 Seminar in Contemporary Labor Problems (September – December 1993); L495 Directed Labor Stuff (Fall 1993); L101 American Labor History (August – December 1993); L103 Collective Bargaining (January 1993); L380 Theories of the Labor Movement (January 1993); L495 Directed Labor, 1-6 hours (Spring 1993); L103 Collective Bargaining (January 1993); L100 Intro. to Unions and Collective Bargaining (September – December 1992); L390 Labor Legislation: Discrimination Laws (September – December 1992); L201 Labor Law (January – June 1992); L320 Grievance Arbitration (January – May 1992); L495 Directed Labor Study (January – May 1992); L290/490 Topics L-M Coop (February 1992); L220 Grievance Representation.

(Box dates: 1972 – 1995.)

- **Box #33**: Distance Learning Workshop report in binder from June 19 – 21, 1995. Teaching Materials folder from 1988 – 1993. Technology Distance

- **Box #34**: Letter from Noel Harvey to Keith Knauss (May 11, 1990); “Technology: Metamorphosis in Compressions” from *New York Times* (September 18, 1980); “The Distribution of Operations Knowledge” from *The Changing Role of First-line Supervisors and Middle Managers* (1988); “Manufacturing Offshore is Bad Business” from *Harvard Business Review* (September to October 1988); “Litmus Test for ‘80s: Top Quality, low costs”; “I-R Investing $10 Million in Factory of the Future: Plan Requires New Worker Relations” from *Metal Working News* (February 22, 1988); “The Implications of Cell Manufacturing for US Factory Workers and their Unions” from *Labor Studies Journal* (July 18, 1988); “This Video Game is saving Manufactures Millions” from *Science and Technology* (August 17, 1987); “Technology and Structural Unemployment: Reemploying Displaced Adults” from *Daily Labor Report* (no date); “Getting it in Gear” from *Indianapolis Star* (August 10, 1989); Article from Learning Laboratory by Martha Peak (no date); “Work, Community, and the Corporation” from Poynter Center for the Study of Ethics and American Institutions (February 1989); “Survivors Take Stock” from *The Detroit News* (October 16, 1988); *Labor News* (December 1988); “The Implications of Cell Manufacturing for U.S. Factory Workers and Their Unions” from *Labor Studies Journal* (Spring 1989); “Traditional Grind Shop Layout of a Bearing Manufacturer”; “Cell Layout in a Grind Shop of a Bearing Manufacturer”; letters to and from Keith Knauss; “It’s Good to Be Home in Greenville” from *Southern Exposure* (Spring 1979); “Arkansas’s greatest opportunity in manufacturing, Harrington says” from *Arkansas Gazette* (November 1, 1985); Industrial Spartanburg newspaper; “Asheville ‘In the Land of the Sky’”; Area Wage Survey; Greenville Industrial Activity; Background on Southern States and Unions; Interview notes from George Roper discussions; “Economic Key is money’s mobility” from *South Bend Tribune* February 22, 1990); “JTPA: More a tool to lure firms” from *South Bend Tribune* (November 27, 1989); “Economic Development New Forms of Cooperation Among Labor, Management and Government” (May 20 and 21, 1982); Letter from Sweeney Butler, and Simeri Law Firm to Stan Bober and John Weatherford (February 8, 1983); Letter to Art Haker from Ron Halbright (December 10, 1980); United States General Accounting Office Report to Congressional Requesters “HUD Review of Urban Development Action Grant to Wilmington, North Carolina” (February 1986); “Farmers Home Administration, USDA” from 7 CFR 1942.310 (1986); “Title 29-Labor” from 29 USC 1551-JTPA (1982); “Urban Development Action Grants” from 42 USC 5318 (1982); “Giveaways to business questioned” from *South Bend Tribune* (SBT) (August 26, 1986); “Nucor incentives put subsidy under scrutiny” from SBT (February 4, 1988); “State to suggest Chrysler sites” from *SBT* (January 5, 1986); A


- **Box #37**: LABOR IN THE SCHOOLS PROJECT – LITS MATERIALS BOX #1A: Folder 1 – Labor in the Schools: How to Do It! (July 7, 1986); Folder 2 – Response to request for LITS Materials (1985 – 1988); Folder 3 – Project on Tape for Elementary Schools (1987); Folder 4 – LIPA History

(Box dates: 1982 – 1988.)

- **Box #38: LABOR IN THE SCHOOLS PROJECT – LITS MATERIALS**
  (Box dates: 1981 – 1994.)

- **Box #39: LABOR IN THE SCHOOLS PROJECT – LITS MATERIALS**
  - BOX #2: Folder 28 – Indiana Council for Economic Education (ICEE)/Michiana Advisory Group Committee on Economic Education Workshops 1986 to Spring 1990 Materials; Folder 29 – Labor Speakers Information; Folder 30 – Labor Speakers Session Outlines; Folder 31 – Outreach Demonstration Project (ODP) DLS-IUSB (July 1987 – May 1989); Folder 32 – ODP Labor Proposals for Funding; Folder 33 – ODP Search & Screen (1989); Folder 34 – ODP Funding (1987 – 1990); Folder

- **Box #40:**
  1. Ideas for writing a book on the Ingersoll-Rand Plan—Keith Knauss
  2. Items Written & Ideas for Publications—Keith Knauss
  3. Ideas for Writing South Bend Area Labor History Book & Related Activities—Keith Knauss
  4. South Bend Area Local Labor History Sources & Notes—Keith Knauss
  5. “Relocation of a Torrington Plant by Keith Knauss and Michael Matuszak
  7. The Ingersoll-Rand Plan
  9. GRAND DESIGNS: The Impact of Corporate Strategies on Workers, Unions, an Communities
  10. Responding to Technological Innovation: Unions and Cell Manufacturing by Keith Knauss and Michael Matuszak
  11. Torrington/Ingersoll-Rand’s Shutdown of South Bend Heavy-Bearing Plant by Keith Knauss and Michael Matuszak (1989)
  12. Torrington/Ingersoll-Rand’s Shuddown of Its South Bend Heavy Bearings Plant by Keith Knauss and Michael Matuszak (July 1992)
15. TQM and Anti-Union Corporate Culture by Keith Knauss and Michael Matuszak (1995)
18. Remembering Michael J. Lawrence by Keith Knauss (July 1998)
19. “The South Bend, IN Labor Movement during the Great Upheaval of the 1880s” by Keith Knauss
21. Local Labor History Speech by Keith Knauss (Labor Day 2000)
23. Keith Knauss Retirement Party, 8/24/01
24. Photos, 1974-2002

UNION EDUCATION PROGRAM Course Outlines (1975-2002)

25. Fort Wayne Education Assn Representative Workshop (1995)
26. First Spanish Language Conference in Elkhart on Basic Workplace Rights (April 1996)

CREDIT COURSE OUTLINES (1980-2002)

27. L100, Survey of Unions & Collective Bargaining (Fall 2001)
29. L101, American Labor History syllabi and assignments (Fall 1994-Spring 2004)
30. L101/HSA, American Labor History (Carpenters) (Fall 1998, Fall 2000, Fall 2002, Fall 2003)
33. L101/HSA, American Labor History (Bricklayers) (Spring 1998, Fall 1998, Spring 1999)
34. L103, Collective Bargaining
35. L105, Contemporary Labor Problems (Fall 1995, Spring 2001)
36. L110, Labor & Society (Spring 1999)
37. L160, Union Leadership (Spring 1984-1994)
38. L205, Contemporary Labor Problems (Spring 1976-Spring 1989)
39. L203, Labor & the Political System (Spring 2000)
40. L210, Workplace Discrimination/Fair Employment (Fall, 1998)
41. L230, Labor and the Economy (Spring 2003)
42. L240, Occupational Health & Safety (Spring 1994, Spring 1995, Fall 1995)
44. L255 Unions in State & Local Government (Spring 2004)
45. L260, Leadership & Representation (Fall 2000)
46. L270, Union Government and Organization (Spring 1987)
47. L280, Union Organizing (Spring 1995 & 1998)
48. L290, Indiana Worker’s Compensation (Spring 1998)
49. L290, Fighting Sexual Harassment (Spring 1999)
50. L290, Labor & Community Issues (Fall 2000)
51. L290, Women in the World of Work (Fall 2002)
52. L290, Women’s Occupational Health Issues (Fall 1997)
53. L290, Indiana Workers’ Rights (Fall 1997)
54. L290 Documenting Your Local Union’s History (Fall 1979)
55. L290/L450 New Directions in Collective Bargaining (Fall 1982)
56. L290/L490, Labor Education Methods (Spring 1986)
a. L290, New Industrial Relations (Fall 1990)
57. L290, Women in American Labor History (Summer 1990)
58. L290, Sexual Harassment (Fall 1994)
59. L290 Women’s Labor History (Spring 1996)
60. L290, Labor & Community Issues (Fall 2000)
61. L310, Seminar in Contemporary Labor Problems (Fall 1993)
62. L315, The Organization of Work (Spring 1998)
63. L350, Issues in Collective Bargaining (Spring 1999)
64. L380 Theories of the Labor Movement (Spring 1993, Spring 2000)
65. L385, Class, Race, Gender & Work (Fall 1997, Fall 1999, Spring 2002, Fall 2002)
66. L385/W302, Class, Race, Gender and Work (Fall 1997, Fall 1999)
67. L390, Auto Industry in Transition (Fall 1998)
68. L390, Research & Write Local Labor History (Fall 2000)
69. L390, Labor in Construction Industry (Fall 2000)
70. L390, Worker’s Compensation (Spring 2000)
71. L390/A300, U.S. Labor History (Fall 2003)
72. L390, Labor Legislation—Organizing and the Law (Spring 1985)
73. L480, Senior Seminar or Readings (Spring 2001)
74. L490, New Industrial Relations (Fall 1990)
75. Indiana State Labor Laws (1980)

• **Box #41:**

1. Awards Program Planning, 1998
2. 1996 Recognition Dinner
3. 1992 Recognition Dinner
4. 1990 Recognition Dinner
5. Reception 5/23/89
6. Sit-down ’36 Scripts
7. Local Labor History Panel, 9/20/93
8. Indiana Labor History Project
9. Oliver History Project, 1993
10. Outreach Demonstration Project (ODP)
11. Outreach Demonstration Project Teacher Survey
12. Evaluation Grant, 1990-91
15. Labor in the Schools Survey Results
17. Labor in the Schools Activity Reports, 1993-2004
19. Michael J. Lawrence Labor in the Schools, 1996-2005
20. Michael J. Lawrence Labor in the Schools Book Fund
21. Labor in the Schools Career Day
22. Michiana Labor Speakers Bureau
23. Labor History Panel 9/19/93
24. Labor Exhibit Index, 9/92
27. Major Brothers Packing Company: Employee Records Book circa 1920s to the 1940s and accompanying, contextual materials.

Division of Labor Studies Annual Reports, 1970-1999
Appendix
Glossary of Union, Company, and Organization Names
and Their Acronyms

<table>
<thead>
<tr>
<th>Name</th>
<th>Acronym</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aluminum, Brick, and Glass Workers</td>
<td>ABGW</td>
</tr>
<tr>
<td>American Council on Education</td>
<td>ACE</td>
</tr>
<tr>
<td>American Federation of Labor and Congress of Industrial Organizations</td>
<td>AFL-CIO</td>
</tr>
<tr>
<td>American Postal Workers Union</td>
<td>APWU</td>
</tr>
<tr>
<td>Committee for the Advancement of Labor and Management Relations</td>
<td>CALMR</td>
</tr>
<tr>
<td>Communications Workers of America</td>
<td>CWA</td>
</tr>
<tr>
<td>Continuing Education Unit</td>
<td>CEU</td>
</tr>
<tr>
<td>Division of Labor Studies</td>
<td>DLS</td>
</tr>
<tr>
<td>Dodge/Reliance Electric</td>
<td>EXXON</td>
</tr>
<tr>
<td>Federal Pioneer Limited</td>
<td>FPL</td>
</tr>
<tr>
<td>General Telephone and Electronics</td>
<td>GTE</td>
</tr>
<tr>
<td>General Telephone Company</td>
<td>GTC</td>
</tr>
<tr>
<td>Indiana Council for Economic Education</td>
<td>ICEE</td>
</tr>
<tr>
<td>Industrial Union Department</td>
<td>IUD</td>
</tr>
<tr>
<td>Ingersoll-Rand</td>
<td>I-R</td>
</tr>
<tr>
<td>International Association of Machinists and Aerospace Workers</td>
<td>IAMAW</td>
</tr>
<tr>
<td>International Brotherhood of Electrical Workers</td>
<td>IBEW</td>
</tr>
<tr>
<td>International Union of Electronic Salaried, Machine, and Furniture</td>
<td>IUE</td>
</tr>
<tr>
<td>Michiana Builders Association</td>
<td>MBA</td>
</tr>
<tr>
<td>Michiana Labor Speakers Bureau</td>
<td>MLSB</td>
</tr>
<tr>
<td>Occupational Safety and Health Administration</td>
<td>OSHA</td>
</tr>
<tr>
<td>United Auto Workers</td>
<td>UAW</td>
</tr>
<tr>
<td>United Brotherhood of Carpenters and Joiners of America</td>
<td>UBCCJA</td>
</tr>
<tr>
<td>United Food and Commercial Workers</td>
<td>UFCW</td>
</tr>
<tr>
<td>United Mine Workers of America</td>
<td>UMA</td>
</tr>
<tr>
<td>United Rubber, Cork, Linoleum, and Plastic Workers of America</td>
<td>URW</td>
</tr>
<tr>
<td>United Steelworkers of America</td>
<td>USWA</td>
</tr>
<tr>
<td>University and College Labor</td>
<td>UCLEA</td>
</tr>
</tbody>
</table>