

# Indiana University South Bend Archives

## Guide to the Indiana University South Bend School of Education Collection

### Summary Information

#### Repository:

Indiana University South Bend Archives  
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**Creator:** Indiana University South Bend

**Title:** Indiana University South Bend School of Education Collection

#### Abstract:

Indiana University South Bend's School of Education began in 1972. The collection detailing the Indiana University South Bend School of Education entails the following series: NCATE (National Counsel for Accreditation of Teacher Education), Faculty Projects and Studies, Indiana Career Resource Center, Ethnic Heritage Studies Program, Annual Reports, and Miscellaneous. The NCATE series documents the initial accreditation of the Indiana University South Bend School of Education through NCATE, the requirements and guidelines for the program, details about the majors and minors, data on student admission, retention and graduation rates. The dates for the records in this series range from 1974 to 1991 with the bulk dates ranging from 1985 to 1989. The Faculty Projects and Studies contain materials from Charles R. DuVall and Wayne Kreppel, faculty members in the School of Education at Indiana University of South Bend. The Indiana Career Resource Center series contains materials and resources from 1971 to 1975. The Ethnic Heritage Studies Program began in 1974 with its stated purpose to create an awareness and knowledge of the culturally pluralistic area (its research stems back to 1964). The program focused on the heritage of African-Americans, Hungarian-Americans, Italian-Americans, Mexican-Americans, and Polish-Americans in the immediate South Bend area. The Annual Reports series contains the annual reports of the school from 1988 to 1996. Within the miscellaneous series, is a variety of materials that may not have fit into any of the previous series in the collection. The first of the two boxes in the series contains clippings, mailings and memos from 1967 to 1989. The bulk of the latter box contains material relating to education course approval forms for both undergraduate and graduate students.

#### Scope and Content Note:

The collection contains records from the School of Education of Indiana University South Bend. The collection is arranged into series and organized chronologically within each series. The collection's series are as follows: National Counsel for Accreditation of Teacher Education's (NCATE), Faculty Projects and Studies 1971 to 1973, Indiana Career Resource Center 1971 to 1977, Ethnic Heritage Studies Program, Educational Standards Committee, Annual Reports, and Miscellaneous Items. Included in this collection are the NCATE reports, Teacher Education and Compensation Help (TEACH) handbooks, reports, syllabi, portfolios, and documents, faculty e-mails, booklets, pamphlets, program certifications, and guides, the Career Resource Center's brochures, reports, digests, bibliographies, directories, and resource booklets, the Ethnic Heritage Studies Program's (EHSP) guides, reports, proposals, correspondences, brochures, booklets, forms, conference and meeting minutes with notes, research, and regulations, the Educational Standards Committee's handbooks, agendas, meeting minutes, and notes, the Annual Report's newsletters and reports, and miscellaneous brochures, clippings, memos, correspondences, meeting minutes, guides, handbooks, and forms. The materials range from 1964 to 2014 with the bulk of the dates being between 1974 and 1989. This collection is comprised of thirteen (14) Hollinger boxes and five (5) manuscript boxes of material.

**Acronyms:**

NCATE: National Counsel for Accreditation of Teacher Education

T.E.A.C.H.: Teacher Education and Compensation Helps

EHSP: Ethnic Heritage Studies Program

N.I.C.E.: Northern Indiana Consortium of Education

**Arrangement:**

The collection is arranged chronologically, and within the collection are the following series (and in this order): NCATE, Faculty Projects and Studies 1971 to 1973, Indiana Career Resource Center 1971 to 1977, Ethnic Heritage Studies Program, Educational Standards Committee, Annual Reports, and Miscellaneous Items.

National Counsel for Accreditation of Teacher Education (NCATE Series, Boxes 1 to 10)

Faculty Projects and Studies 1971 to 1973 (Box 11)

Indiana Career Resource Center 1971 to 1977 (Box 12)

Ethnic Heritage Studies Program (Boxes 13 to 14)

Educational Standards Committee (Box 15)

Annual Reports (Box 16)

Miscellaneous (Boxes 17 to 18)

Masters Theses (Box 19)

**NCATE Series (Boxes 1 to 10):** These records were created in large part by the faculty of the Indiana University South Bend (IUSB) School of Education or else were obtained from the National Counsel for Accreditation of Teacher Education (NCATE) for the purposes of accreditation. The series is comprised of material with dates ranging from 1974 to 1991 with the bulk of the materials falling between 1985 and 1989. Materials include reports by IUSB faculty for

NCATE, Teacher Education and Compensation Helps (or T.E.A.C.H., an organization which seeks to recruit teachers and increase support for the profession) documents, faculty profiles, personnel guidelines, student and faculty handbooks, requirements for the various majors and minors available to undergraduate and graduate education students, course lists and syllabi for the IUSB Education Program. Contained in boxes six (6) through nine (9) are files with documents pertaining to the curriculum, clinical and field-based study, students, faculty, governance and resources available to the School of Education, and the system of governance for the School as a whole. These files are organized by subject, then "criterion" and lastly by folder number. For each folder exists an index (unless otherwise noted) which lists the documents within each folder. Also found in this collection are interdepartmental communications, minutes from the Educational Standards Committee, NCATE surveys, budget reports, new course requests, administrative notes, and preconditions reports.

**Faculty Projects and Studies 1971 to 1973 (Box 11):** Within this box contains a folder containing booklets titled "Family Tours of Michiana" edited Charles R. DuVall, who was a faculty member of IUSB from 1966-1992. There are three other folders relating to a survey posed by Charles R. DuVall and Wayne Kreppel in regards to teachers and the liability on field trips. Another folder within this box (Beckwith et al. Program For IUSB Library 1972 (paper info for Education P503/P507)) is a study with the purpose to increase library literacy for students attending IUSB, with a focus on sophomores and freshmen.

**Indiana Career Resource Center 1971 to 1977 (Box 12):** This box contains resources and materials pertaining to the Indiana Career Resource Center from 1971 to 1977. There is a wide range of materials varying from brochures advertising the resources available at the center to spiral bound booklet titled "Directory of Specialty Training Opportunities in the South Bend- Mishawaka Area" which was published in June 1975.

**Ethnic Heritage Studies Program (Boxes 13 to 14):** The EHSP was created in 1974 to locate, create and adapt local history materials detailing different ethnic communities in the greater South Bend area. The development of materials in the collection were fostered in conjunction with the following organizations- the South Bend Human Relations Commission, the Black Awareness Committee, the Migrant Education Committee and others. The materials in these boxes vary from published products such as the booklets produced by the EHSP, materials relating to the research process.

**Educational Standards Committee (Box 15):** The contents within this box include an IUSB Student Handbook 1982-1983, IUSB Faculty Handbook 1979, Indiana University Academic Handbook 1982 as well as minutes and agendas from the Standards Committee from 1978-1983. There are two black binders one titled "Standards Committee" and the other "Division of Education Standards Committee." The "Division of Education Standards Committee" binder contains the agendas and minutes from meetings held in 1978-79 and 1980-81. The binder titled "Standards Committee" covers the agenda and minutes from meetings held in 1982-1983.

**Annual Reports (Box 16):** Within the Annual Reports Box is an Alumni Newsletter from April 1995 and Annual Reports from the following years 1988-89, 1989-90, 1990-91, 1991-92, 1992-93, 1993-94, 1994-95, 1995-96 are also available in the box. The annual reports contain faculty and staff information, faculty awards, student and alumni awards and other subjects.

**Miscellaneous (Boxes 17 to 18):** The first of the two boxes in the miscellaneous series contains an assortment of clippings, memos, and pamphlets-with dates ranging from 1965-1989. There is a follow up study from 1967-1972 that contains quotes regarding graduate and undergraduate programs, field experiences, and student teaching with a handful of other topics. There is also a study done by Dr. DuVall regarding undergraduate enrollment from 1967-1968. The minutes from the following meetings are also in this box: Masters Degree Program Committee (1967), Educations Division Faculty Council and Correspondence (1972-1973), and Learning Resource Center Advisory Board (1974.) The second box of the miscellaneous series contains a binder from the N.I.C.E., which contains the annual reports from 1974-1976. Box 18 also contains two binders regarding course approval forms, one for graduate programs, and the other for undergraduate.

**Masters Theses (Box 19):** Contains the following theses completed by candidates for the Masters of Science in Education:

19/1: Are consistent, ongoing assessments indicative of end of the year progress?, Trisha K. Leddy, April 2004.

19/2: Am I M.I.? Do Fifth Graders at Trinity Lutheran School Enjoy Multiple Intelligences Methods and Strategies More than Traditional Methods and Strategies?, Larry Brummet, April 2004.

19/3: Equal Education For All: Are There Differences in the Way that the Educational System and the People in it Treat African American students Compared to Middle Class White Students?, Darlene Netke, April 2004.

19/4: Positive Classroom Discipline at the Secondary level: A Case Study, Earl M. Boyer III, April 2004.

19/5: The effects of cooperative learning groups on ENL students in a mainstream science classroom, Scott Barnes, April 2004.

19/6: Using Interaction to develop fifth grade higher order thinking skills, Lisa Renee Nyers, May, 2004.

19/7: The Use of Web-Based Interactive Teaching Tools Shows a Positive Correlation to the Success of High School Science Students, Charles A. LeGuern, May 2004.

19/8: Character Education and its Effectiveness, Christine Fox, May 2004.

19/9: Improving High School Geometry Comprehension with Cooperative Learning, Michael Filbrun, May 2004.

19/10: Education the At-Risk Student in the Age of No Child Left Behind, Richard Owen Searer, February 2005.

19/11: A Review of Different Classroom Management Approaches, Tamara L. Freitag, April 2005.

19/12: Managing Behavior and Achievement, Can They Work Together in Schools?, Shad Hartsough, April 2005.

19/13: Cooperative Learning For All Students, Rebecca S. Klosowski, April 2005.

## **Administrative Information**

### **Access Restrictions:**

This collection is open for research. Advance notice is required.

### **Usage Restrictions:**

Copyright interests for this collection have been transferred to the Trustees of Indiana University. For more information, contact the Indiana University South Bend Archivist.

**Preferred Citation:**

[Item], Indiana University South Bend School of Education Collection, Indiana University South Bend Archives.

**Processing Information:**

Processed by student interns Christopher Aemmer in Summer 2015, Julie Crew, Fall 2015, and Katie Kabzinski, Spring 2016. Updated by Archivist Scott Shoger in 2019.