Application process:

Send full proposal to Erika Zynda (ezynda@iusb.edu) for processing. A full proposal consists of the following:

1. I have met with Julie Feighery to discuss my project.

2. Completed and signed Proposal Routing Sheet

3. Narrative, answering the following:
    1. Your name, unit, and email
    2. The name and number of course
    3. The title, publisher, and list price of the textbook or other paid resource(s) to be replaced
    4. The estimated amount of money that will be saved annually (number of students registered annually times money saved per student)
    5. A timeline for the project:
        - If adopting an OER, this would entail a list of resources to be reviewed and evaluated and any OER rubric or checklist to be used. This is one good example of a checklist, please contact Julie Feighery for other examples.
        - If creating or modifying an OER, this would entail deadlines for completing research and completing an initial draft. It would also include a date for a project update meeting with Julie Feighery to review the project and address any questions or issues that arise.

    If modifying or creating a new OER:

    6. How does your work compare to current OER on the topic, and how will your modifications or creation of new resource add value for IU South Bend students?

The committee will review applications in April and you will be notified by the first week of May.