Collection Development Policy
Management Information Systems

Subject Librarian: Vincci Kwong

Purpose of policy: The collection development policy for Management Information Systems guides the development and management of the Management Information Systems collection.

Program Description: The Department of Management Information Systems prepares students with computer knowledge and technical skills needed by managers who will be responsible for applying computers and other information technology (IT) in businesses and not-for-profit organizations.

Degrees Offered:
- Bachelor of Science in Management Information Systems
- Management Information Systems Minor

Clientele: The primary clientele are the undergraduate and graduate students, faculty, and staff of the Management Information Systems Department.

Scope and Collection Guidelines

The Management Information Systems collection consists of works written for the basic through advanced undergraduate level and for basic faculty research. Graduate- and research-level publications are collected selectively.

Formats collected: Scholarly monographs, journals, professional/practitioner trade journals, and selected magazines. The preference for serials in this area is for online subscriptions.

Formats excluded: Pamphlets, newsletters, article reprints, and required textbooks.

Language: The collection is primarily in English.

Geographic coverage: All geographic areas are covered.

Chronological periods collected: Priority is given to current publications. Older imprints are collected selectively, usually as replacements for classic works, or upon request.

Subject Emphases: The Management Information Systems collection focuses on areas related to enterprise resource planning, data management, systems analysis and implementation, and project management.

Current Collecting Priorities: Based on areas of established specialization stated above.

Subjects Collected Selectively: None.

Reference: Reference material for Management Information Systems are selected by the Business and Economics subject librarian following the general subject parameters of the collection policy.
Interdisciplinary Considerations: Due to the interdisciplinary nature of management information systems, materials are also occasionally selected in the areas of computer sciences and information sciences.

Location: Management Information Systems materials are housed in the Schurz Library. Works specifically about the discipline of Management Information Systems are classified in HF, QA, and T schedule of Library of Congress system. Below are LC call numbers for specific areas:


QA76.53 Digital Computers

QA76.8 Electronic Computers

T58.5-58.64 Information Technology. Information Systems (General)